

**Arkansas State University  
COPE COMMITTEE Minutes  
Thursday, March 9, 2023, 3:30 PM  
ELS 216**

**Members Present:** Amanda Lambertus      Alicia Shaw      Annette Hux  
Diana Williams      Joan Henley      Joanna Grymes  
Karen Graham      Lisa Rice

**Proxies:** Karen Graham for      Alicia Shaw for Julie      Annette Hux for  
Natalie Johnson-      Lamb-Milligan      Mitch Mathis  
Leslie  
Lisa Rice for Sarah      Amanda Lambertus  
Labovitz      for Savannah  
Cormier

**Ex-Officio Members:** Lance Bryant      Nicole Covey

**Zoom:** Tonja Fillippino

**Absent:** Nina Crutchfield

**Agenda**

- I. Call Meeting to Order at 3:30PM by Dr. Amanda Lambertus
- II. Reading and Approval of Minutes from February 16<sup>th</sup> Meeting  
Dr. Hux moved the motion and Dr. Shaw seconded the motion. All were in favor and the motion to approve the minutes carried with no abstentions.
- III. New Business
  - a. Course Proposals (Rob Williams, Annette Hux)
    - i. Graduate Courses
      1. 23G\_EBS PM MSE SPED course change
      2. 23G\_EBS\_PMP removing MLED CURR course
      3. CM\_ELFN 7783 Prefix and Name Change
      4. CM\_ELFN 7773 Prefix and Name Change

**Discussion:**

Dr. Hux – Changes in these courses were made to accommodate other programs.

Dr. Shaw motioned in favor of approving the 2 SPED and 2 ELFN courses as written. The motion was seconded by Dr. Henley. All were in favor and the motion to approve these 4 courses as written passed with no abstentions.

ii. Undergraduate Courses (Joanna Grymes, Nicole Covey Ryan Sullivan, Colleen McNickle)

1. 23U\_EBS PM MLED Residency Program Proposal
2. 23U\_EBS NC MLED 4206 Intern 1 Residency
3. 23U\_EBS NC MLED 4306 Residency Internship I
4. 23U\_EBS PM ELED Residency Program Proposal
5. 23U\_EBS NC ELED 4204 Residency Intern 1
6. 23U\_EBS NC ELED 4306 Residency Intern 2

**Discussion:**

Dr. Covey – Programs are moving to an alternative kind of internship.

Dr. Lambertus – Does this affect coursework like Math III?

Dr. Covey – It should not.

Dr. Grymes – It only affects Sr. I and II. None of the Jr. I and II change at this point.

Dr. Fillippino – Does MLED still have a 4-6 grade placement as well as a 7-8 grade placement?

Drs. Covey and Grymes – The state is pushing this and said they do not. We believe this requirement for multiple placements is going away because if they are a paraprofessional for 2 years they would not have multiple placements.

Dr. Lambertus – Will the paperwork would change?

Dr. Hux – The BSE SPED is going through a review and all programs have to a Residency program in place by 2027, so to get that done we have to start now.

Dr. Lambertus – This is the first she heard about this requirement.

Dr. Covey – The state is pushing two different kinds of residencies.

Dr. Hux – We don't have to have it at the secondary level right now.

Dr. Henley – They are testing the residency programs on ELED and MLED

**MLED Vote:**

Dr. Henley motioned in favor of approving the 1 MLED Residency Program Proposal and 2 MLED Residency courses as written. The motion was seconded by Dr. Hux. All were in favor and the motion to approve these 3 courses as written passed with no abstentions.

**ELED Vote:**

There was no additional discussion on the ELED program proposal and courses.

Dr. Shaw motioned in favor of approving the 1 MLED Residency Program Proposal and 2 ELED Residency courses as written. The motion was seconded by Dr. Williams. All were in favor and the motion to approve these 3 courses as written passed with no abstentions.

- 7. ELSE 4523 Residency I Special Education
- 8. Revised SPED Program Modification Form

**Discussion:** There was no discussion

Dr. Hux motioned in favor of approving the SPED Residency course and the SPED Program Modification Form as written. The motion was seconded by Dr. Williams. All were in favor and the motion to approve this course and program modification as written passed with no abstentions.

Dr. Lambertus moved to section 10 of the agenda. Section 9 was revisited later in the meeting.

- 9. 23U\_EBS PM ELED Clarify general education Math

(See b. below)

- 10. ELSE 425V Residency II Special Education

**Discussion:** There was no discussion

Dr. Hux motioned in favor of approving the SPED Residency course as written. The motion was seconded by Dr. Williams. All were in favor and the motion to approve this course as written passed with no abstentions.

- 11. ELSE 3223 Intro to Teaching Special Education
- 12. ELSE 3233 Foundations of Reading for Special Education
- 13. ELSE 4243 Behavior Intervention and Consultation

**Discussion:**

These are 3 brand new 7-week, online courses

Dr. Shaw motioned in favor of approving the 3 SPED courses as written. The motion was seconded by Dr. Henley. All were in favor and the motion to approve these 3 courses as written passed with no abstentions.

14. BME Vocal Program modifications
15. MUED 4402
16. MUED 4643 delete
17. MUED 3451 delete
18. MUS 3552

**Discussion:**

Because there were no representatives from the Music Department in attendance, there was no discussion

Dr. Shaw motioned in favor of approving 1 Vocal Program modification, 1 new Music Education course, 1 new Music course, and the deletion of 2 Music Education courses. The motion was seconded by Dr. Hux. All were in favor and the motion to approve this 1 program modification, 2 new courses, and deletion of 2 current courses as written passed with no abstentions.

Dr. Lambertus moved to New Business, Section b.

**b. Gen Ed Math**

Dr. Lambertus – I would like to recommend that COPE consider the following change for admission, since STAT 2003 has been added as a general education math option. Audrey, I can help with the Bulletin changes, but it needs to be at the March COPE meeting to get into the bulletin for next year. It isn't an issue for ELED, as they will restrict to the two in place already for the MATH for Teachers' sequence. It is an issue for MLED ELA/SS who could take the STAT as a general education math according to the current bulletin, but then not have met the admission requirements. It could be a concern for anyone's program that points back to general education for the math requirement in the bulletin.

**CURRENT WORDING**

Complete the following courses with a grade of "C" or better in each: ENG 1003, Composition I; ENG 1013, Composition II; MATH 1023, College Algebra (or MATH 1043, Quantitative Reasoning as allowed by degree program); Introduction to Education (specific to each department); and COMS 1203, Oral Communication or Speech Proficiency (as specified by the department)\*

**DRAFT UPDATED WORDING**

Complete the following courses with a grade of "C" or better in each: ENG 1003, Composition I; ENG 1013, Composition II; **General education mathematics requirement (refer to program requirements)**; Introduction to Education (specific to each department);

and COMS 1203, Oral Communication or Speech Proficiency (as specified by the department)\*

**Discussion:**

Dr. Shaw – Are we taking out QR and adding Stats?

Dr. Lambertus – No, we are leaving QR but adding Stats. The Teacher ED program says only College Algebra or QR, so anyone taking Stats could not be admitted.

Dr. Grymes – So the new wording is saying programs could determine what math they require.

Dr. Lambertus – I am in favor of allowing programs to choose.

Dr. Hux made a motion to accept updated wording for the Teacher Education admissions policy and the Bulletin. Dr. Williams seconded the motion. All were in favor and the motion to approve the updated wording passed with no abstentions.

c. EPP Technology Admission survey

**Discussion:**

Dr. Fillippino – The Technology Admission survey should be added to the Admission to the Teacher Education program policy Checkpoint I.

Dr. Henley made a motion to accept adding the Technology Admission survey to the Teacher Education program Checkpoint I. Dr. Hux seconded the motion. All were in favor and the motion to approve adding the technology survey to Checkpoint I passed with no abstentions.

IV. Old Business – Edits on EPP handbook

**Discussion:**

Dr. Lambertus – Mission/Vision/Goals need to match in the following handbooks: EPP Governance, Teacher Education, Intern, Quality Assurance, and Teacher Residency.

Dr. Grymes – In the COPE handbook, we should have a policy that states across the EPP, all handbooks should have common foundational information.

Dr. Hux – A common policy will not work for our programs (ELSCE).

Dr. Lambertus – We could start with mission and vision.

It was suggested that the head of the unit could approve a common mission and vision across the following handbooks: EPP Governance, Teacher Education, Intern, Quality Assurance, and Teacher Residency. COPE would like to see this in all handbooks.

V. Committee Reports

- a. IPAC – had last meeting of the semester and reviewed what had been written. Final report is due March 15th
- b. APAC – will have the final meeting end of March
- c. Technology has not met, but Dr. Fillippino has created the rubric, sent it to the pertinent people and it is in LiveText

VI. Other Business

Dr. Grymes – It is proposed that the following wording be added to our courses in the professional core to fix a problem in Degree Works: “Students must earn a grade of at least a C in each course in the professional education requirements.” Each program will need to figure out where to place the statements within their courses.

**Discussion:**

The adding wording is needed to correct errors in Degree Works

Dr. Shaw made a motion to accept add wording to the courses in the professional core to fix problems in Degree Works. Dr. Rice seconded the motion. All were in favor and the motion to approve add the necessary wording passed with no abstentions.

VII. Announcements

VIII. Adjournment @ 4:25 pm

Motion made by Dr. Bryant at 4:25PM and seconded by Dr. Williams.